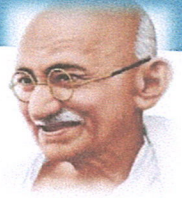




Manoharbai Shikshan Prasarak Mandal's  
Mahatma Gandhi Arts, Science & Late N. P. Commerce College  
Armori, Dist. -Gadchiroli.441208

**ESTABLISHED - 1981**



(REACCREDITED BY NAAC BANGALORE WITH 'A' GRADE (2017))

## *Workshop Report*

# SIX DAYS ONLINE WORKSHOP ON SOFT SKILL DEVELOPMENT

**Date: - 2<sup>nd</sup> to 7<sup>th</sup> November 2020**

Submitted  
to  
Internal Quality Assurance Cell

Submitted by  
**Prof. Parag S. Meshram**  
Organizing Secretary  
(Coordinator: - Employment and Guidance Cell)  
M.G. Arts, Science & Late N.P. Commerce College, Armori

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## 1. **Background:-**

The whole world is suffering from CORONA virus (Covid -19) pandemic. Almost all educational and research institutions are closed and working from home. Our college is striving to utilise this period for conducting research, co-curricular and extension activities.

The college has been organizing a series of e - Seminars/ Conferences/ Workshops. 'Six Days Online workshop on soft skill development' organized by Employment and Guidance Cell held between 2<sup>nd</sup> to 7<sup>th</sup> November 2020 was one such educational intervention designed to provide participants with an opportunity to understand how to developed their skills.

## 2. **Aims & Objectives:-**

This online workshop focused on

- 1) To develop Leadership skills.
- 2) To develop Time Management and Stress Management skill.
- 3) To develop Communication skills.
- 4) To develop Language skills and personality development.
- 5) To develop decision-making skills.
- 6) To develop creative thinking skills.

## 3. **The platforms of the online workshop:-**

The six days online workshop was held online platform using Zoom meeting app and YouTube Live Streaming

Zoom



You Tube



The e - Seminar was held online platform using Zoom meeting app and YouTube Live Streaming. The links to register and join the event are as follows:

**Registration Link:** - <https://forms.gle/oxdGfnGBmAKPp9rp6>

**Whatsapp Link:** - <https://chat.whatsapp.com/LCeOK46QEV0EEaO5wEf0NV>

**Telegram Link:** - <https://t.me/joinchat/AAAAAE ReBBaguBOQTzlxw>

**Zoom Link:-** <https://us02web.zoom.us/j/85890244518>

*Bmeshram*

### Organizing Committee:-

The organizing committee of the six days online workshop was as follows:

<b>Dr. L. H. Khalsa (Principal):-</b>	Organizing institution
<b>Prof. P. S. Meshram (Dept. of. Geography):-</b>	Convener
<b>Prof. V. P. Padole (Dept. of. English) :-</b>	Technical committee
<b>Prof. Sunil Chute (Dept. of. Computer science):-</b>	Technical committee

### 4. Inaugural Session and Expert Talks

In the Inaugural Session, **Dr. L. H. Khalsa**, Principal, M. G. College, Armori chaired the function and delivered the introductory remark, briefing the aim and objectives of the workshop.

The convener **Prof. P.S. Meshram** addressed the participants and gave a brief idea of the online workshop'

### Technical session

The **first** Day invited speaker of the six days workshop was **Dr. L. H. Khalsa** Principal, M. G. College, Armori. He delivered talk on "**How to develop Leadership skills.**" After each technical session participants discuss their queries with resource persons.

The **Second** Day invited speaker of the six days workshop was **Dr. Manoj M. Thaore**, Head Dept. Of Commerce, M. G. College, Armori. He expressed his views on "**How to develop Time Management and Stress Management skill.**" After technical session participants discuss their queries with resource persons.

The **Third** Day invited speaker of the six days workshop was **Prof. Vaibhaw P. Padole**, Assistant Professor Dept. Of English, M. G. College, Armori. He delivered talk on "**How to develop Communication skills.**" After technical session participants discuss their queries with resource persons.

The **fourth** Day invited speaker of the six days workshop was **Dr. Vijay H. Raivatkar**, Assistant Professor Dept. of Marathi, M. G. College, Armori. He delivered talk on "**How to develop Language skills and personality development.**" After technical session participants discuss their queries with resource persons.

The **fifth** Day invited speaker of the six days workshop was **Dr. Satish Kola**, Assistant Professor Dept. of Chemistry, M. G. College, Armori. He delivered talk on "**Howto**



**develop decision-making skills.”** After technical session participants discuss their queries with resource persons.


The Six Day invited speaker of the six days workshop was **Prof. Priyadarshan. S. Ganvir**, Assistant Professor Dept. of Geology, M. G. College, Armori. He delivered talk on **“How to develop creative thinking skills.”** After technical session participants discuss their queries with resource persons.

**Participants: -**


**100 Students participated in the workshop.**

**Outcomes:-**

- 1) The students learned how to do competent leadership.
- 2) Students learned how to do time management and stress management.
- 3) Students learned how to communicate effectively.
- 4) The students learned how we can make personality effective with the help of language.
- 5) The students learned how to take the effective and right decision in a difficult situation.
- 6) Students learned what creative thinking is and how to develop creative thinking within them.

  
**Principal**  
Mahatma Gandhi Arts,  
Science & Late  
N P Commerce College,  
Armori, Dist - Gadchiroli



  
Prof. Parag S. Meshram  
(Asst. Prof.)

## Annexure I: Program Scheduled

**Manoharabhai Shikshan Prasarak Mandal's**  
**Mahatma Gandhi Arts, Science & Late N. P. Commerce College, Armori Dist. Gadchiroli (M. S.)**  
**Established - 1981**  
Reaccredited by NAAC Bangalore with 'A' Grade CGPA - 3.02 (2017)

**'SIX DAYS ONLINE WORKSHOP ON SOFT SKILL DEVELOPMENT'**

Organized by  
**Employment & Guidance Bureau**  
On  
02<sup>nd</sup> to 07<sup>th</sup> November, 2020  
Time: - 09:20 A.M. to 10:00 A.M

**Programme Schedule**

Sr.No.	Session	Resource Person	Date
1	Leadership Skill.	Dr. L. H. Khalsa	02/11/20
2	Time Management & Stress Management.	Dr. Manoj M. Thare	03/11/20
3	Communication skills.	Prof. Vaibhav P. Padole	04/11/20
4	Language & Personality Development.	Dr. Vijay H. Raivatkar	05/11/20
5	Decision Making Skill.	Dr. Satish Kola	06/11/20
6	Creative Thinking.	Prof. Priyadarshan. S. Ganvir	07/11/20

**Convener**  
**Prof. Parag S. Meshram**  
Employment & Guidance Bureau  
Mahatma Gandhi Arts, Science &  
Late N. P. Commerce College, Armori

**Organizer**  
**Dr. Lal Singh Khalsa**  
Principal  
Mahatma Gandhi Arts, Science &  
Late N. P. Commerce College, Armori

**Technical Support Committee**

**Prof. Vaibhav Padole**                      **Prof. Sunil Chute**

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Zoom Link: <https://us02web.zoom.us/j/85890244518>    Zoom Meeting ID: 858 9024 4518

Registration Link: - <https://forms.gle/oxdGtnGBmAKPp9rp6>

Whatsapp Link: - <https://chat.whatsapp.com/LC6QK46QEV9FEe0SWE9NV>

Telegram Link: - <https://t.me/joinchat/AAAAAEReBBaguBOQTziw>

*Parag S. Meshram*

Mahatma Gandhi Arts, Science and Late N.P. Commerce College,  
Armori, Dist. - Gadchiroli. 441208

"Six Days Online Workshop on Soft Skill Development"

दिनांक. 02/11/20 ते 07/11/20 वेळ:- सकाळी 9:20 ते 10:00

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रोजगार मार्गदर्शन केंद्र महात्मा गांधी कला ,विज्ञान व स्व.न.पं. वाणिज्य  
महाविद्यालय, आरमोरी.जिल्हा- गडचिरोली द्वारा आयोजित "Six Days Online  
Workshop on Soft Skill Development" कार्यशाळे करिता आपली विषय  
मार्गदर्शक म्हणून नियुक्ती करण्यात आलेली आहे तरी सर्वांनी या कार्यशाळे करिता  
आपले सहकार्य द्यावे.

Sr.No.	Activity / Skill	Resource Person	Date
1	Leadership Skill.	Dr. L. H. Khalsa	02/11/20
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समन्वयक

रोजगार मार्गदर्शन केंद्र

  
PRINCIPAL  
M.G.Arts,Science &  
Late N.P.Commerce College  
ARMORI Dist. Gadchiroli



## Annexure II: Glimpse of Events

REC LIVE

Manoharbhai Shikshan Prasarak Mandal's  
Mahatma Gandhi Arts, Science & Late N.E. Commerce College, Armori Dist. Gadchiroli (M.S.)  
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SIX DAYS ONLINE WORKSHOP ON SOFT SKILL DEVELOPMENT

Organized by  
Employment & Guidance Bureau

On  
02<sup>nd</sup> to 08<sup>th</sup> November, 2020  
Time  
09:20 A.M. to 10:00 A.M.  
03/11/20

Topic :- Leadership Skill

Resource Person  
Dr. L. H. Khalsa  
Principal M.G. Collage, Armori

zoom.us/j/85890244518 Zoom Meeting ID: 858 9024 4518

MAHATMA GANDHI LIBRARY's screen

REC LIVE

# Leadership

✦ Leadership is the ability to develop a vision that motivates others to move with a passion toward a common goal

MAHATMA GANDHI LIBRARY's screen

**Day 01:- Principal Dr. L. H. Khalsa.  
Addressing Students on Leadership Skill.**

REC

# Time & Stress Management

By:- Dr. M. M. Thaire

Dr. Manoj Mahendra Thaire's screen

REC

### ✦ Tips To Be A Better Time Manager

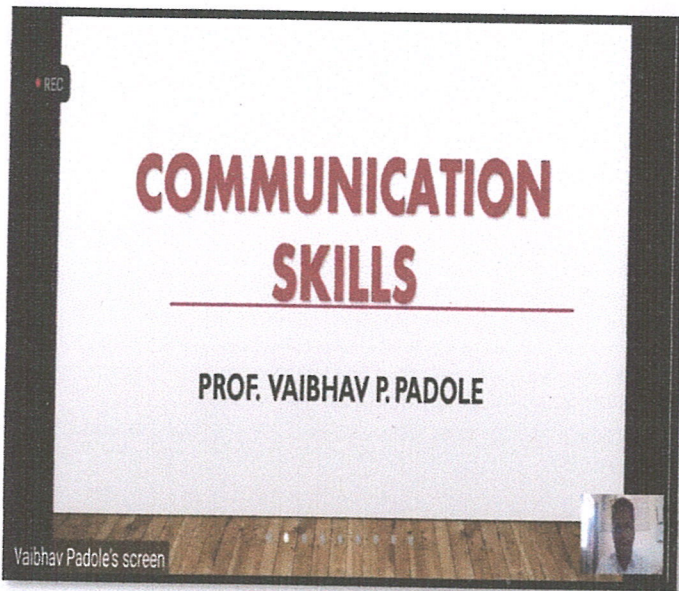
- Create a daily plan
- Use a calendar
- Know your deadlines
- Target to be early.
- Have a clock visibly placed before you
- Set reminders 15 minutes before
- Focus
- Block out distractions
- Track your time spent
- Batch similar tasks together
- Eliminate your time wasters
- Set clear goals
- Priorities
- Make a schedule
- Stop procrastinating
- Manage your phone calls
- Take regular breaks
- Put good systems in place
- Delegate
- Learn art of saying "No"

Dr. Manoj Mahendra Thaire's screen

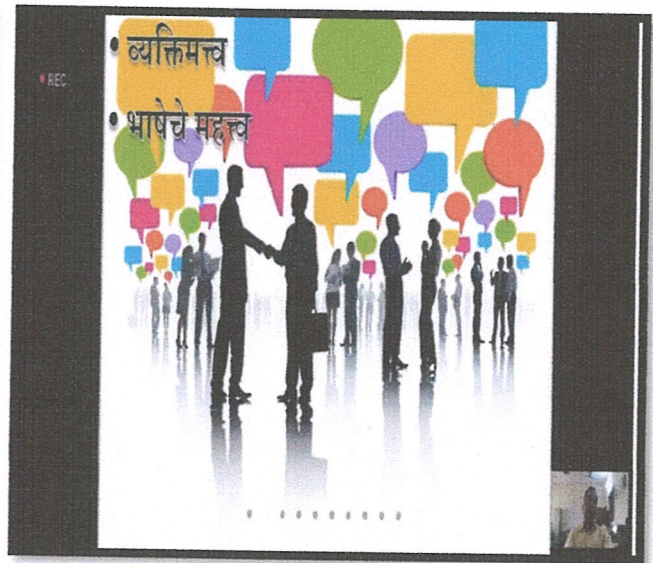
**Day 02:- Dr. Manoj M. Thaire Addressing Students on Time & Stress Management.**

*B.reshwam*

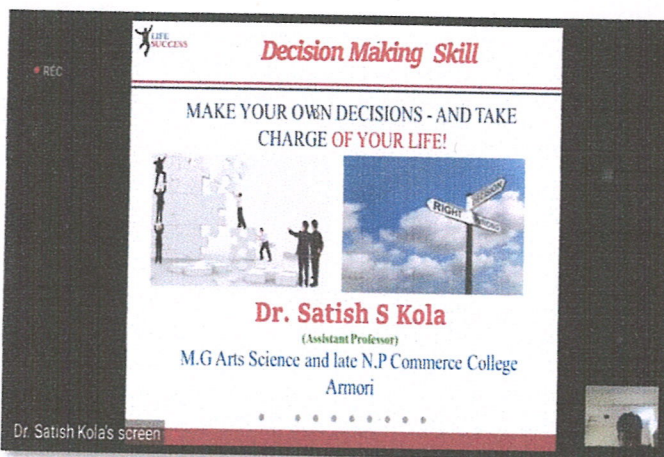




**Day 03:- Prof. Vaibhav P. Padole. Addressing Students about Communication skills.**



**Day 04:- Dr. Vijay H. Raivatkar Addressing Students about Language and personality development**



*Bmeshwam*

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**"SIX DAYS ONLINE WORKSHOP ON SOFT SKILL DEVELOPMENT"**

Organized by  
**Employment & Guidance Bureau**

On  
 02<sup>nd</sup> to 08<sup>th</sup> November, 2020  
 Time  
 09:20 A.M. to 10:00 A.M.

**Creative Thinking.**  
 08/11/20

Resource Person  
**Prof. Prityadarshan Ganvir**  
 M.G. College, Armori

Zoom Link: <https://us02web.zoom.us/j/85890244518> Zoom Meeting ID: 858 9024 4518



mindfulness,  
 or focusing the mind on a particular object, thought,  
 or activity  
 to train attention and awareness, and achieve a mentally clear  
 and emotionally calm and stable state.

**Day 05:- Dr. Satish Kola Addressing students about Decision Making Skill**

9:36 AM

Close Participants (81)

Waiting(2) Admit all

TD Tejaswini dhakate,heena dhakate Joining...

JR Jayashri Raju Karangami Joining...

Participants(79)

Search

Invite Mute All ...

9:35

Close Participants (100)

Search

Prof.parag s meshr... (Co-host, me)

MAHATMA GAN... (Host)

DS Dr. Satish Kola (Co-host)

Vaibhav Padole (Co-host)

~Pranali Pilare

~Pranali Vaidya

~Sneha Durbule

AM Achal mohitkar

AM Aishwarya Muchalwar

AM Akanksha Meshram

AM Akanksha Morghade

Invite Mute All ...

**Day 06:- Prof. Priyadarshan S. Ganvir Addressing students in the context of creative thinking skill**

REC LIVE

Manoharabhai Shikshan Prasarak Mandal's  
 Mahatma Gandhi Arts, Science & Late N. P. Commerce College, Armori Dist. Gadchiroli (M.S.)  
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**Inaugural Function**

**"SIX DAYS ONLINE WORKSHOP ON SOFT SKILL DEVELOPMENT"**

Organized by  
**Employment & Guidance Bureau**

On  
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**Inaugural Speech**  
**Dr. L. H. Khalsa**  
 Principal M.G. College, Armori

Vaibhav Padole's screen

*Ameshram*



Mahatma Gandhi Arts, Science and Late N.P. Commerce College,  
Armori, Dist. - Gadchiroli. 441208


"Six Days Online Workshop on Soft Skill Development"

दिनांक. 02/11/20 ते 07/11/20 वेळ:- सकाळी 9:20 ते 10:00

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रोजगार मार्गदर्शन केंद्र महात्मा गांधी कला ,विज्ञान व स्व.न.पं. वाणिज्य  
महाविद्यालय, आरमोरी.जिल्हा- गडचिरोली द्वारा आयोजित "Six Days Online  
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रोजगार मार्गदर्शन केंद्र

  
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Late N.P.Commerce College  
ARMORI Dist. Gadchiroli



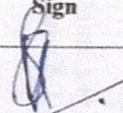
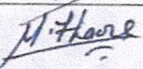
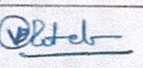
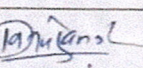
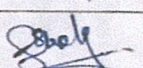

Mahatma Gandhi Arts, Science and Late N.P. Commerce College,  
Armori, Dist. - Gadchiroli. 441208

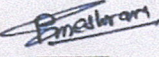
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दिनांक. 02/11/20 ते 07/11/20 वेळ:- सकाळी 9:20 ते 10:00

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रोजगार मार्गदर्शन केंद्र

  
PRINCIPAL  
M.G. Arts, Science &  
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ARMORI, Dist. Gadchiroli



Annexure III: Certificate



Manoharbai Shikshan Prasarak Mandal's  
Mahatma Gandhi Arts, Science & Late N. P. Commerce College, Armori Dist. Gadchiroli (M. S.)  
Established - 1981



Reaccredited by NAAC Bangalore with 'A' Grade CGPA - 3.02 (2017)

**SIX DAYS ONLINE WORKSHOP ON SOFT SKILL DEVELOPMENT**

**CERTIFICATE OF PARTICIPATION**

This certificate is presented to

**Chetan M. Kosare, Palasgaon.**

For participating in the "Six Days Online Workshop on Soft Skill Development"  
Organized by Employment & Guidance Bureau

On  
02<sup>nd</sup> to 07<sup>th</sup> November, 2020

Convener  
**Prof. P. S. Meshram**  
Employment & Guidance



Organizer  
**Dr. L. H. Khalsa**  
Principal